

COMMUNITY SERVICES

DRAFT 2023-2024 ORGANOGRAM-COMMUNITY SERVICES DEPARTMENT

DEPARTMENT: COMMUNITY SERVICES

PURPOSE: TO MANAGE COMMUNITY SERVICES

FUNCTIONS:

1. Provide waste and environmental management services
2. Provide sport, recreation, arts and culture facilitation and development services
3. Provide institutional and social development services
4. Provide road traffic management services

X1 Senior Manager(filled)

X1 Admin Assistant (Filled)

DIVISION: COMMUNITY AND SOCIAL SERVICES

PURPOSE: TO PROVIDE SPORTS & RECREATION,DISASTER MANAGEMENT SERVICES
FUNCTIONS:

- 1.Co-ordinate arts and culture activities
- 2.Co-ordinate disaster management services with District Municipality
- 3.Co-ordinate and support Council and various sport federations' sporting activities

X1 MANAGER: COMMUNITY AND SOCIAL SERVICES (vacant)

X1 Sports and Recreation Officer (filled)

X1 Arts & Culture Officer(filled)

X1 Librarian(filled)

X6 Library Assistant (filled)

X1 Disaster Management Officer(filled)

DIVISION: ROAD TRAFFIC MANAGEMENT SERVICES AND LICENSING

PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES
FUNCTIONS:

1. Render traffic law enforcement services
2. Provide a motor vehicle registration and licensing / authority (MVRA) service
3. Provide a vehicle roadworthy testing service
4. Provide a drivers' license testing service
5. Ensure road safety promotion

X1 MANAGER : TRAFFIC & LICENSING (filled)

DIVISION: ENVIRONMENTAL & WASTE MANAGEMENT SERVICES

PURPOSE; TO PROVIDE ENVIRONMENTAL & WASTE MANAGEMENT SERVICES
FUNCTIONS:

- 1.Provide waste management services (solid waste, refuse removal, landfill sites)
2. Provide environmental management services

X1 MANAGER ENVIRONMENTAL & WASTE MANAGEMENT SERVICES(filled)

X1 Environmental & Waste Management Officer (Filled)

X1 Landfill Supervisor(Filled)

X3 Waste Truck Drivers (Filled)

X13 General Workers Waste(X4 Filled)(X9 Vacant)

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5. Ensure road safety promotion

X1 MANAGER : TRAFFIC & LICENSING (filled)

SUB-DIVISION: REGISTERING AUTHORITY

PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES

FUNCTIONS:

1. Provide a motor vehicle registration and licensing / authority (MVRA) service
2. Provide a vehicle roadworthy testing service
3. Provide a drivers' license testing service

x2 Chief Licensing Officers(x1filled & 1 Vacant)

SUB-DIVISION: ROAD TRAFFIC LAW ENFORCEMENT

PURPOSE: TO RENDER ROAD TRAFFIC LAW ENFORCEMENT SERVICES

FUNCTIONS:

1. Provide and manage road traffic law enforcement field services
2. Provide road traffic law enforcement administrative services

X1 Chief Traffic Officer (Filled)

X2 Traffic Superintendent(filled)

X13 Traffic Officers (x11filled)(x2 Vacant)

X1 Admin Traffic Management (filled)

X8 Traffic Wardens(Filled)

SECTION: VEHICLE ROADWORTHY TESTING

PURPOSE: TO PROVIDE MOTOR VEHICLE ROADWORTHY TESTING SERVICE, VEHICLE REGISTRATION AND LICENSING SERVICE

FUNCTIONS:

1. Provide a motor vehicle roadworthy testing service
2. Provide a motor vehicle registration and licensing / authority (MVRA) service

X1 Management Rep VTS(Filled)

X1 Examiner of VTS(Filled)

X1 Pitman(Vacant new)

SECTION: DRIVERS'LICENSES TESTING

PURPOSE: TO PROVIDE DRIVERS'LICENSE TESTING SERVICES

FUNCTIONS:

1. Provide a drivers' license testing service

X2 Management Representative (Filled)

X8 Examiner of Drivers Licenses(x5 filled & 3 vacant)

X2 Help desk clerks(filled)