

COMMUNITY SERVICES

DRAFT 2023-2024 ORGANOGRAM-COMMUNITY SERVICES DEPARTMENT

DEPARTMENT: COMMUNITY SERVICES
 PURPOSE: TO MANAGE COMMUNITY SERVICES
 FUNCTIONS:
 1. Provide waste and environmental management services
 2. Provide sport, recreation, arts and culture facilitation and development services
 3. Provide institutional and social development services
 4. Provide road traffic management services
X1 Senior Manager(filled)

X1 Admin Assistant (Filled)

DIVISION: COMMUNITY AND SOCIAL SERVICES
 PURPOSE: TO PROVIDE SPORTS & RECREATION,DISASTER MANAGEMENT SERVICES
 FUNCTIONS:
 1.Co-ordinate arts and culture activities
 2.Co-ordinate disaster management services with District Municipality
 3.Co-ordinate and support Council and various sport federations' sporting activities
X1 MANAGER: COMMUNITY AND SOCIAL SERVICES (vacant)
X1 Sports and Recreation Officer (filled)
X1 Arts & Culture Officer(filled)
X1 Librarian(filled)
X6 Library Assistant (filled)
X1 Disaster Management Officer(filled)

DIVISION: ROAD TRAFFIC MANAGEMENT SERVICES AND LICENSING
 PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES
 FUNCTIONS:
 1. Render traffic law enforcement services
 2. Provide a motor vehicle registration and licensing / authority (MVRA) service
 3. Provide a vehicle roadworthy testing service
 4. Provide a drivers' license testing service
 5. Ensure road safety promotion
X1 MANAGER : TRAFFIC & LICENSING (filled)

DIVISION: ENVIRONMENTAL & WASTE MANAGEMENT SERVICES
 PURPOSE; TO PROVIDE ENVIRONMENTAL & WASTE MANAGEMENT SERVICES
 FUNCTIONS:
 1.Provide waste management services (solid waste, refuse removal, landfill sites)
 2. Provide environmental management services
X1 MANAGER ENVIRONMENTAL & WASTE MANAGEMENT SERVICES(filled)
X1 Environmental & Waste Management Officer (Filled)
X1 Landfill Supervisor(Filled)
X3 Waste Truck Drivers (Filled)
X13 General Workers Waste(X4 Filled)(X9 Vacant)

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 3. Provide a vehicle roadworthy testing service
 4. Provide a drivers' license testing service
 5. Ensure road safety promotion
X1 MANAGER : TRAFFIC & LICENSING (filled)

SUB-DIVISION: REGISTERING AUTHORITY
 PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES
 FUNCTIONS:
 1. Provide a motor vehicle registration and licensing / authority (MVRA) service
 2. Provide a vehicle roadworthy testing service
 3. Provide a drivers' license testing service
x2 Chief Licensing Officers(x1filled & 1 Vacant)

SUB-DIVISION: ROAD TRAFFIC LAW ENFORCEMENT
 PURPOSE: TO RENDER ROAD TRAFFIC LAW ENFORCEMENT SERVICES
 FUNCTIONS:
 1. Provide and manage road traffic law enforcement field services
 2. Provide road traffic law enforcement administrative services
X1 Chief Traffic Officer (Filled)
X2 Traffic Superintendent(filled)
X13 Traffic Officers (x11filled)(x2 Vacant)
X1 Admin Traffic Management (filled)
X8 Traffic Wardens(Filled)

SECTION: VEHICLE ROADWORTHY TESTING
 PURPOSE: TO PROVIDE MOTOR VEHICLE ROADWORTHY TESTING SERVICE, VEHICLE REGISTRATION AND LICENSING SERVICE
 FUNCTIONS:
 1. Provide a motor vehicle roadworthy testing service
 2. Provide a motor vehicle registration and licensing / authority (MVRA) service
X1 Management Rep VTS(Filled)
X1 Examiner of VTS(Filled)
X1 Pitman(Vacant new)

SECTION: DRIVERS'LICENSES TESTING
 PURPOSE: TO PROVIDE DRIVERS'LICENSE TESTING SERVICES
 FUNCTIONS:
 1. Provide a drivers' license testing service
X2 Management Representative (Filled)
X8 Examiner of Drivers Licenses(x5 filled & 3 vacant)
X2 Help desk clerks(filled)